# KAZAKHSTAN STOCK EXCHANGE JSC

Approved

following a decision of the Board of Directors of Kazakhstan Stock Exchange JSC

(meeting minutes No. 17 dated June 13, 2018)

**Effective from** 

June 15, 2018

#### NOTICE

The Rules have been translated into English by employees of Kazakhstan Stock Exchange solely for information purposes. In case of any incompliance of this translation with the Rules' original in Russian, the Russian version prevails.

# RULES

of admission of financial instruments to the platform KASE Private Market

# LIST OF AMENDMENTS

# 1. Additions and changes No. 1:

- approved by a decision of the Board of Directors of Kazakhstan Stock Exchange JSC (minutes No. 33 of the meeting on November 7, 2018);
- effective from of November 12, 2018.

# 2. Additions and changes No. 2:

- approved by a decision of the Board of Directors of Kazakhstan Stock Exchange JSC (minutes No. 15 of the meeting on March 19, 2019);
- effective from March 20, 2019.

These Rules have been developed in accordance with the laws of the Republic of Kazakhstan and determine the conditions and procedure for the admission of shares in the authorized capital of limited liability partnerships to circulation on the platform KASE Private Market of Kazakhstan Stock Exchange JSC (hereinafter – the Exchange) and their presence on this platform.

#### Article 1. Main concepts and designations

- 1. Concepts and designations used in these Rules mean the following:
  - 1) "admittance initiator" limited liability partnerships (hereinafter the LLP), or an investment fund, or the management company of an investment fund, or a joint-stock company whose main activity is investment activity, or a member of the Exchange in the "stock" category;
  - 2) "Internet resource of the platform KASE Private Market site (Internet resource)" a section of the Exchange's website designed for posting of information about the LLP and their activities and related information;
  - 3) "interim financial statements" financial statements for a period lasting less than a full financial year;
  - 4) "material information" information on changes in the activities of the LLP affecting the interests of the partners of this LLP, as well as any other information that may affect the price of a financial instrument;
  - 5) "electronic digital signature" as this concept is defined by the act of the Republic of Kazakhstan "On electronic document and electronic digital signature" dated January 7, 2003;
  - 6) "is2in" ISSUERS TO INVESTORS: a specialized electronic document management system between initiators of admission of securities and other financial instruments and the Exchange, owned by the Exchange, which allows initiators of admission to transfer documents and information to the Exchange in electronic form (without providing hard copies of such documents and communiqués) with subsequent release thereof in automatic mode on the Internet resource.

### 2. For purposes of these Rules:

- the platform KASE Private Market is understood a set of rules, processes and information systems designed to organize the admission to circulation and the circulation of financial instruments on the Exchange;
- 2) LLP means an LLP whose financial instruments are (being) admitted to circulation on the platform KASE Private Market;
- a financial instrument means a share (shares) of a partner (partners) in the authorized capital of an LLP;
- admission to circulation or the admission means the admission of financial instruments to circulation on the platform KASE Private Market floor.

#### Article 2. General provisions for the platform KASE Private Market

- 1. Questions about the admission to circulation of financial instruments, and also about the termination of such circulation are within the competence of the Exchange's Management Board, unless otherwise established by these Rules.
- 2. The admission initiator, on whose initiative financial instruments are admitted to the circulation, is responsible for the completeness, accuracy and the reliability of documents (information) provided to the Exchange and/or posted on the Internet resource.
- 3. The Exchange is not responsible for:
  - concealment by the initiator of admission to the circulation of financial instruments of documents (information), or provision by such an admission initiator of incomplete, inaccurate, unreliable or irrelevant documents (information), on the basis of which potential investors may form a misconception about the LLP and its financial instruments;
  - disclosure of confidential information of the LLP on the Internet resource by the initiator of admission to the circulation of financial instruments.
- 4. Transactions on the purchase/sale of a financial instrument are carried out in accordance with the Regulations on the procedure for concluding transactions and making settlements on the platform KASE Private Market.

#### Article 3. Admission criteria

For admission of financial instruments, an LLP must meet the criteria specified in appendix 1 hereto.

#### Article 4. Admission procedure

- In order for the Exchange's Management Board to consider the issue of the
  possibility of admission of financial instruments, the initiator of admission of
  these financial instruments must submit an application according to the form of
  appendix 2 to these Rules and documents specified in appendix 3 to these
  Rules.
- 2. During the period mentioned below, the Listing Department reviews the application with the attached documents and prepares the following document:
  - (if the LLP does not meet the criteria established by appendix 1 to these Rules) within five working days following the day of receipt by the Exchange of the application as incoming correspondence – a motivated refusal to accept the application for consideration, signed by a member of the Exchange's Management Board supervising the Listing Department, or by a person replacing him;
  - 2) (in the absence of grounds for preparing a reasoned refusal to accept an application for consideration) within 20 working days following the date of accepting an application for consideration, a conclusion on the possibility of admitting financial instruments signed by a member of the Exchange's Management Board who oversees the Listing Department, and the head of the Listing Department, or persons replacing them, or by another person authorized (by other persons authorized) by the Chairman of the Exchange's Management Board to sign such a conclusion (this paragraph was supplemented by a decision of the Exchange's Board of Directors dated November 7, 2018).

When considering documents provided in accordance with item 1 of this article, the Exchange has the right to request from the admittance initiator additional information and documents required to identify the LLP,

admittance initiator, identify beneficial owners and other information, as well as fill out another form of the Exchange client's questionnaire on the organization of countering the legalization (laundering) of illegal revenues and financing of terrorism in accordance with the internal documents of the Exchange at its request (this paragraph was supplemented by a decision of the Exchange's Board of Directors dated March 19, 2019).

The fact of acceptance by the Exchange of an application for consideration is confirmed by applying the stamp "Accepted for consideration" on it indicating the date of acceptance by the Exchange of the application for consideration only after the admission initiator has provided all documents required in accordance with these Rules.

- 3. The issue of the possibility of admitting financial instruments within three working days from the date of preparation of the corresponding conclusion is put up for consideration by the Exchange's Management Board.
- 4. Decisions of the Management Board of the Exchange on admitting financial instruments without specifying the personal opinions (positions) of individual members of the Management Board of the Exchange on these issues, as well as information contained in the conclusions prepared by the Listing Department are published on the Internet resource.
- 5. Decisions of the Exchange's Management Board on the possibility of admitting financial instruments are brought to the attention of the admission initiators within three working days from the date of making the named decisions by sending to admission initiators the appropriate notifications signed by a member of the Exchange's Management Board supervising the Listing Department, or by a person replacing him, or by another person authorized (by other persons authorized) by the Chairman of the Exchange's Management Board to sign such notifications (this item was supplemented by a decision of the Exchange's Board of Directors dated November 7, 2018).
- 6. The Exchange charges fees for the admission of a financial instrument in accordance with the Regulations on fees on the platform KASE Private Market.

#### Article 5. Reasons for termination of the admission

The issue of terminating the admission of a financial instrument is put up for consideration by the Exchange's Management Board on any of the following grounds:

- 1) submission by the initiator of admission of this financial instrument of an application for voluntary termination of the admission;
- 2) non-compliance of the LLP with one or more of the criteria established by appendix 1 to these Rules;
- 3) systematic (six or more cases during a calendar year) non-compliance by the admittance initiator with the requirements for disclosure of information established by article 8 of these Rules;
- detecting three or more cases during a calendar year when the admission initiator provided the Exchange with incomplete, inaccurate or unreliable information;
- 5) the availability of outstanding debts on the payment of the annual fee for quotation of a financial instrument on the platform KASE Private Market;
- announcement by this LLP about its compulsory or voluntary reorganization, which will lead to the loss of the status of a legal entity by this LLP or to a change in its legal form;
- 7) voluntary or compulsory liquidation of this LLP.

#### Article 6. Procedure of admission discontinuation

 The issue of the possibility of terminating the admission of a financial instrument is put up for consideration by the Exchange's Management Board, if any of the grounds listed in article 5 of these Rules arise, within three business days from the date of preparation of the respective conclusion.

The opinion is prepared within three working days from the date of receipt by the Exchange of information (documents) necessary and sufficient to consider the issue of the possibility of terminating the admission of a financial instrument and is signed by a member of the Exchange's Management Board supervising the Listing Department, and the head of the Listing Department, or persons replacing them, or another person authorized (by other persons authorized) by the Chairman of the Exchange's Management Board to sign such a conclusion (this paragraph was supplemented by a decision of the Exchange's Board of Directors dated November 7, 2018).

- Decisions of the Exchange's Management Board to terminate the admission of financial instruments without specifying the personal opinions (positions) of particular members of the Exchange's Management Board on these issues, as well as the information contained in the conclusions prepared by the Listing Department are published on the Internet resource.
- 3. Decisions of the Exchange's Management Board on the possibility of terminating the admission of financial instruments shall be brought to the notice of admission initiators within three working days from the date of making these decisions by sending appropriate notifications to the admission initiators signed by the member of the Exchange's Management Board supervising the Listing Department, or by a person replacing him, or by another person authorized (by other persons authorized) by the Chairman of the Exchange's Management Board to sign such notifications (this item was supplemented by a decision of the Exchange's Board of Directors dated November 7, 2018).

#### Article 7. Coming into effect of the decision on admission or termination of admission

- The decision to admit financial instruments comes into force no later than the next business day from the date of payment of the introductory and first annual fees for these financial instruments.
- Decisions of the Exchange's Management Board on termination of admission come into force on the next business day after their making, unless otherwise was established when making these decisions.

#### Article 8. Information disclosure

- During the entire period of admission of financial instruments to circulation on the platform KASE Private Market, the initiator of admission of these financial instruments is obliged to provide the Exchange with documents and information about the LLP, whose financial instruments are admitted to circulation on said platform, in accordance with Appendix 6 to these Rules, within the time frame and in the formats established by this Appendix.
- 2. Documents and information to be disclosed by the admission initiator in accordance with this article and Appendix 6 to these Rules, are provided to the Exchange through the is2in system in the form of electronic documents certified by electronic digital signatures, the keys of which are created by the Republican State Enterprise on the right of economic management "Kazakhstan Center for Interbank Settlements of the National Bank of the Republic of Kazakhstan" formats established by this application, with the exception of documents provided under the law on combating legalization (laundering) of illegal revenues and financing of terrorism (this item was changed by a decision of the Exchange's Board of Directors dated March 19, 2019).

- If it is impossible to provide information through the is2in system, the admission initiator must:
  - notify the Exchange in writing of such impossibility, indicating its reasons and measures taken to eliminate them and to prevent the occurrence of similar reasons in the future;
  - 2) within the time frame established in this article, provide the Exchange with this information in other possible ways (by e-mail, on paper, by courier).
- 4. If the Exchange detects typos, errors, inaccuracies or other inconsistencies with the requirements of this chapter and Appendix 6 to these Rules in documents and/or information provided to the Exchange by the admission initiator in accordance with this article, the Exchange notifies this admission initiator by email or through the is2in system.

The Exchange does not limit the period during which the admission initiator who received the Exchange's notification in accordance with the first paragraph of this item has the right to provide it with appropriately corrected documents and/or corrected information, with the exception of documents provided under the laws on countering the legalization (laundering) of proceeds from crime and financing of terrorism, which must be provided in a corrected form within three working days from the date of such notification (taking into account the specifics established by paragraph three of this item) (this paragraph was changed by a decision of the Exchange's Board of Directors dated March 19, 2019).

If the admission initiator who received the Exchange's notification in accordance with the first paragraph of this item, provided the Exchange with appropriately corrected documents and/or corrected information within three working days from the date of receipt of said notification, such provision is not considered by the Exchange as a violation of the term established by Appendix 6 to these Rules.

- 5. The admission initiator does not have the right to prohibit or restrict the Exchange's actions to disseminate information received in accordance with this article.
- Responsibility for the completeness, accuracy, reliability and relevance of the information that is to be provided to the Exchange in accordance with this article, rests with the admission initiator.
  - The Exchange is not responsible for the provision by the admission initiator of incomplete, inaccurate, unreliable or irrelevant information, on the basis of which the interested parties may form an incorrect idea about the LLP, the financial instruments of which are admitted to circulation, and about these financial instruments, as well as for hiding information.
- 7. Information received by the Exchange from the admission initiator in accordance with these Rules, is distributed by it in the structure, on the terms and in the manner prescribed by internal documents of the Exchange.

#### Article 9. Settlement of disputes

- All controversial issues related to the admission of financial instruments and with the termination of such admission, with the conclusion of transactions in financial instruments, as well as other disputes are subject to resolution through negotiations.
- 2. If reaching a mutually acceptable solution through negotiations is impossible:
  - an unresolved dispute (conflict) related to the conclusion of transactions with financial instruments is subject to consideration by the Commission of the Exchange for resolution of disputes and conflicts;

- other controversial issues, with the exception of the disputes specified in sub-item 1) of this item are subject to resolution in court in accordance with the requirements of the legislation of the Republic of Kazakhstan.
- 3. Decisions made by the Commission of the Exchange for resolution of disputes and conflicts may be appealed at the Exchange's Board of Directors within one month from the date of their making.
- 4. In the event of an appeal against the decision of the Commission of the Exchange for resolution of disputes and conflicts in the Board of Directors of the Exchange, the execution of this decision is suspended.
- 5. An application for appealing the decision of the Management Board and / or the Commission of the Exchange for resolution of disputes and conflicts is considered by the Exchange's Board of Directors at its next meeting.
- 6. If it is impossible to resolve a dispute (conflict) by the Commission of the Exchange for resolution of disputes and conflicts or by the Exchange's Board of Directors, it shall be resolved in a judicial proceeding in accordance with requirements of the legislation of the Republic of Kazakhstan.

#### Article 10. Final provisions

- 1. Responsibility for timely introduction of changes and additions to these Rules rests with the Exchange's Management Board.
- 2. These Rules are subject to updating as necessary, but at least once every three years.

Chairperson of the Management Board

A. Aldambergen

to the Rules of admission of financial instruments to the platform KASE Private Market

# CRITERIA

# for admission of financial instruments to the platform KASE Private Market

Item No.	Criterion's subject	Notes
Α	1	3
1.	The system of registers of LLP partners is maintained by the Integrated Securities Registrar JSC	
2.	The share of each of partners in the paid-up authorized capital of the LLP must be an integer	
3.	The share of each of partners in the paid-up authorized capital of the LLP must be equal to the share of this partner in the LLP's assets	
4.	LLP prepares financial statements in accordance with the international financial reporting standards (IFRS)	
5.	The audit of the financial statements of the LLP is carried out by an auditing organization included in the list of audit organizations recognized by the Exchange	The list of audit organizations recognized by the Exchange is available at: http://kase.kz/files/normative_base/list_au dit_230218.pdf
6.	The LLP earns revenues from sale of products (provision of services, performance of work) for at	Based on audited financial statements for the last two completed financial years.
	least two last completed financial years	If during the first six months since the end date of the last completed financial year there are no audited financial statements of the LLP for that year, the financial statements for the two completed financial years preceding the last completed financial year can be used.

to the Rules of admission of financial instruments to the platform KASE Private Market

to the Chairman of the Management Board of Kazakhstan Stock Exchange JSC

# APPLICATION

on admission of stakes in the authorized capital of a limited liability partnership to circulation on the platform KASE Private Market

We ask hereby Kazakhstan Stock Exchange JSC (hereinafter – the Exchange) to consider the possibility of admitting the stake in [full name of the limited liability partnership in accordance with the certificate of state registration (the most recent state re-registration)] to circulation on the platform KASE Private Market.

We provide information about the person(s) who will interact with the Exchange on issues related to the admission of these financial instruments to the platform KASE Private Market:

[surname, name, patronymic, occupied position, tel. No., e-mail].

The following are attached to this application:

- 1) [document name] on [indicate the number of pages];
- 2) [document name] on [indicate the number of pages];

...

4) [document name] on [indicate the number of pages].

[CEO] [surname, initials]

to the Rules of admission of financial instruments to the platform KASE Private Market

LIST

of documents subject to presentation for consideration of the application
for admission of financial instruments to circulation on the platform KASE Private Market

Item No.	Documents (information), subject to presentation	Requirements for drawing up and the form of presentation	Notes
Α	1	2	3
1.	Documents on state (re) registration of LLP	A copy of the specified document on hard copy, certified by a notary public, is provided, as well as a copy of the specified document in electronic form in the form of a scanned copy of the original document in .pdf format.	
		If an electronic document is provided, notarization is not required if it is possible to check the authenticity of the electronic document through the Internet resource of the authority that issued this document	
2.	Questionnaire of the Exchange's client on the organization of countering legalization (laundering) of illegal revenues and against financing of terrorism	The document's original and its scanned copy are provided in the .pdf format.	Filled out according to one of the forms in accordance with the explanations that (forms and explanations) are available on the Exchange's website in the subsection "KASE Private Market" of the section "Rules", and provided by the admission initiator (the text of this cell was changed by a decision of the Exchange's Board of Directors dated March 19, 2019)
2-1.	Documents required to check the accuracy of the		The documents are provided by the initiator of

Item No.	Documents (information), subject to presentation	Requirements for drawing up and the form of presentation	Notes
Α	1	2	3
	information specified in the questionnaire, in accordance with the laws of the Republic of Kazakhstan on the organization of countering the legalization (laundering) of illegal revenues and against the financing of terrorism	Documents must be provided in the form of originals (originals) or notarized copies of these documents in the event that the Exchange does not have the opportunity to check the authenticity of these documents through other available sources	the admission of financial instruments of the LLP to circulation on the platform KASE Private Market.
(This I	ine was included by a decision of the Exchange's E	Board of Directors dated March 19, 2019)	
3.	Document confirming the assigning of a business identification number to the LLP	The specified document in hard copy and in electronic form in form of a scanned copy in .pdf format is provided	If the admission initiator is not an LLP whose financial instruments are admitted to circulation on the platform KASE Private Market, then this document is also provided by the admission initiator.
			Notarized copy is provided in the absence of a business identification number in the document on state registration (re-registration) of a legal entity (this paragraph was changed by a decision of the Exchange's Board of Directors dated March 19, 2019)
			In case electronic document is provided, notarization is not required, if it is possible to check the authenticity of the document through the Internet resource of the authority that issued this electronic document (this paragraph was included by a decision of the Exchange's Board of Directors dated March 19, 2019)
4.	Valid edition of the LLP's charter and all changes	Copies of said documents must be:	
	and/or additions thereto	1) stitched, numbered, notarized (this sub-item was changed by a decision of the Exchange's Board of Directors dated March 19, 2019);	
		2) provided in electronic form in .pdf format and	

Item No.	Documents (information), subject to presentation	Requirements for drawing up and the form of presentation	Notes
Α	1	2	3
		must be scanned copies of hard copies of these documents	
5.	Valid licenses of the LLP and admission initiator, if the admission initiator is not an LLP	Copies of the licenses of the LLP that is not the admission initiator and the admission initiator that is not an LLP are provided in electronic form as a scanned copy in .pdf format (taking into account the peculiarities established by the second paragraph).	If the activities of the LLP and/or the admission initiator are subject to licensing
		A copy of the license (copies of licenses) of the admission initiator to carry out brokerage and dealer activities in the securities market and for banking operations in foreign and national currencies must be notarized (certified).	
		In case an electronic document is provided, notarization is not required, if it is possible to check the authenticity of the document through the Internet resource of the authority that issued this electronic document	
(This I	ine was included by a decision of the Exchange's E	Board of Directors dated March 19, 2019)	
6.	Current subsoil use contracts and/or other documents of the LLP confirming the right of this LLP to conduct subsoil use operations, if its activities are related to such operations	Copies of these documents must be bound, numbered, signed by a person authorized to interact with the Exchange (the text of this cell was changed by a decision of the Exchange's Board of Directors dated November 7, 2018)	If the LLP, whose financial instruments are admitted to circulation on the platform KASE Private Market, is a subsoil user
7.	Annual financial statements of the LLP for the last two completed financial years, confirmed by auditor's reports	Copies of these documents are provided in electronic form as scanned copies in .pdf format	During the first six months from the end date of the last completed financial year, financial statements for the two completed financial years preceding the last completed financial year may be provided. During this period, financial statements for the last completed financial year, confirmed by an auditor's report, are provided if

Item No.	Documents (information), subject to presentation	Requirements for drawing up and the form of presentation	Notes
Α	1	2	3
			available
8.	Interim financial statements of the LLP for the last completed period (quarter) of the current year	Copy of this document is provided in electronic form as a scanned copy in .pdf format	Within two months after the end of the last interim reporting period, interim financial statements may be provided for the period (quarter) preceding the last interim reporting period (quarter).
9.	LLP's information memorandum	The document must be prepared in accordance with Appendix 5 to these Rules.	
		Copy of this document is provided in electronic form as a scanned copy in .pdf format	
10.	Extract from the system of registers of partners of the LLP	In accordance with the rules, the "Integrated Securities Registrar JSC" must be replaced with symbols "Central Securities Depository JSC" (the text of this cell was changed by a decision of the Exchange's Board of Directors dated March 19, 2019)	An extract must be prepared no earlier than seven calendar days before the date of filing an application for admission to circulation
11.	Minutes of meetings (sessions) of the LLP's partners or decisions of its sole partner for the last 12 calendar months	Copies of these documents are provided in electronic form as scanned copies in .pdf format	
12.	A document (for example, a card) with samples of signatures (the authenticity of which is notarized) of the CEO and his deputies, the chief accountant and his deputies, persons authorized to interact with the Exchange, the initiator of the admission of these financial instruments, as well as if the initiator of admission is not a LLP, whose financial instruments are allowed for circulation, a document (for example, a card) with sample signatures (the authenticity of which is notarized) of the CEO and his deputies, the chief accountant and his deputies (if any) of the	The original document is provided	

Item No.	Documents (information), subject to presentation	Requirements for drawing up and the form of presentation	Notes
Α	1	2	3
	LLP, whose financial instruments are being admitted to circulation (the text of this cell was changed by a decision of the Exchange's Board of Directors dated November 7, 2018)		
13.	Document (documents), on the basis of which the representative (representatives) of the admission initiator receives (receive) the right to perform legally significant actions on behalf of the admission initiator	Originals or notarized copies of the documents are provided	This can be a decision of shareholders/partners, an order on appointment or power of attorney

(This appendix was excluded by a decision of the Exchange's Board of Directors dated March 19, 2019)

Date of filling in

to the Rules of admission of financial instruments to the platform KASE Private Market

# INFORMATION,

#### subject to disclosure in the information memorandum

After the decision on admission of financial instruments to circulation on the platform KASE Private Market comes into force, the information memorandum of the LLP is posted on the Exchange's Internet resource. From the date of such posting, the information set out in the LLP's information memorandum is open and can be freely transmitted to the media, as well as publicly distributed both in the original and in the form of information releases of the Exchange and organizations authorized by the Exchange.

The LLP's information memorandum provided to the Exchange must meet the following requirements:

- contain objective and comprehensive information about the LLP, about the financial instruments
  of this LLP and its activities. No essential information should be omitted;
- 2) can be drawn up according to a structure different from the structure established in this Appendix, and, at the request of the admission initiator, can be supplemented with information that, in his opinion, is essential:
- 3) in addition to the information that must be disclosed in accordance with this appendix, it must contain information about the parties who took part in the preparation of the specified document and are responsible for the information contained therein;
- 4) contain financial information as of the last reporting date, unless otherwise agreed with the Listing Department (this sub-item was changed by a decision of the Exchange's Board of Directors dated November 7, 2018).

The LLP's Information Memorandum must at least disclose the following information.

#### Section 1. BRIEF DETAILS

 Goals and reasons for admission of the LLP's financial instruments to circulation on the platform KASE Private Market.

It is necessary to disclose information about who and for what purpose initiated the admission of financial instruments to the platform KASE Private Market:

- 1) by the LLP itself in order to raise funds by increasing the number of its partners and, accordingly, increasing the authorized capital.
  - In this case, it is necessary to indicate what amount is planned to be raised, broken down by the purpose of its use. If the proceeds expected from the increase in the authorized capital will not be enough to meet all the goals set by the LLP, it is necessary to indicate the priority of satisfying such goals, as well as the missing amount and possible sources of its raising.

If the money received from an increase in the authorized capital is planned to be used directly or indirectly for the acquisition of any assets, it is necessary to describe these assets, their use in the LLP's activities, their cost and costs that the LLP will incur when concluding this transaction, as well as disclose information about the potential seller of these assets (name (for an individual – last name, first name, patronymic), location (place of residence) and main activities).

If the funds received from an increase in the authorized capital are supposed to be used for the acquisition of a business other than the main activity of the LLP, it is necessary to provide a description of this business and information on the method of its acquisition.

If the money received from an increase in the authorized capital are supposed to be used to reduce or repay the LLP's current debt, it is necessary to disclose information on the interest rate and maturity of such debt, as well as other sources of money that can be used to repay it:

2) by a partner of the LLP in order to quit as a partner of the LLP by selling his share in the authorized capital of the LLP to another person.

#### Section 2. GENERAL INFORMATION ABOUT THE LLP

1. Name of the LLP.

Full and abbreviated name of LLP in Kazakh, Russian and/or other languages.

If from the date of the initial registration of an LLP as a legal entity and until the date of submitting an application for admission of its financial instruments the name of this LLP has changed, all its previous full and abbreviated firm names, as well as the dates of their change, must be indicated. If the LLP was created as a result of the reorganization of a legal entity (legal entities), data on the reorganization carried out and information on legal succession in relation to the reorganized legal entities and LLP must be disclosed.

- 2. Full legal and actual address (location) of the LLP and contact telephone and fax numbers, email addresses and corporate website (if any).
- 3. History of foundation and activities of the LLP. The purpose of the LLP's establishment and its main activities.
- 4. Information on licenses on the basis of which the LLP carries out its activities, and/or contracts on subsoil use and/or other documents confirming the right of this LLP to conduct subsoil use operations, if the LLP is a subsoil user.

Subsoil users are obliged to disclose information on the main terms of contracts for the development of deposits and their validity period, on the presence of operating mining allotments<sup>1</sup>; a brief description of the deposits (the complexity of the structure and extraction of minerals), geological and recoverable reserves; provision of the company with the specified reserves at the achieved production productivity; information on the resources and reserves of minerals or oil and gas in this field (in these fields) (regardless of the actual title of such a report in accordance with the geological reporting standards used to prepare such a report), and/or the body that approved the results of surveillance and the reserves indicated, as well as the date of their approval.

- 5. Names, registration dates, legal and actual addresses (locations) of all branches and representative offices of the LLP (if any).
- The history of the formation of the LLP's authorized capital, starting from the date of its creation and as of the date of submitting the application for admission of financial instruments of this LLP to the platform KASE Private Market.
- Selected financial data. Selected audited historical financial data must be disclosed for at least the last two completed years and interim data for the current year, which may be unaudited, which must be indicated.

Selected financial data must at least include the size of assets, net assets, authorized capital, equity, sales volume (income from operating activities), net sales proceeds (gross income) or

Указанные в данном предложении сведения должны приводиться в объеме, достаточном для общей характеристики сырьевой базы компании и удовлетворения интереса квалифицированных инвесторов.

operating profit, profit (loss) from operating activities, profit (loss) from continuing operations, net profit (loss) for the periods.

#### Section 3. MANAGEMENT AND PARTNERS

1. Structure of the LLP's managing bodies.

Full description of the structure of the LLP's management bodies and their competence in accordance with the legislation, charter, other documents.

Members of the LLP's supervisory board.

Surname, name, patronymic, year of birth of each member of the supervisory board of the LLP, including the chairman of the supervisory board, positions held by each member of the supervisory board over the past two years and now, including concurrently, in chronological order, indicating the field of activity, and also information about their shares in the authorized capital of the LLP and its subsidiaries and dependent organizations.

It is necessary to disclose information on the amount of remuneration and bonuses to members of the supervisory board for the last year.

3. Collegial (sole) executive body of the LLP.

Surname, name, patronymic and year of birth of each member of the collegial executive body of the LLP; surname, name, patronymic and year of birth of the person performing the functions of the sole executive body of the LLP; positions held by each of the members of the collegial executive body or by the person performing the functions of the sole executive body of the LLP, over the past two years and at present, including part-time, in chronological order, indicating the field of activity, as well as information on the number of shares held by them in the authorized capital of the LLP and its subsidiaries and dependent organizations.

It is necessary to disclose information on the amount of remuneration and bonuses to members of the executive body of the LLP for the last year.

4. Organizational structure of the LLP.

Structural units, committees, branches, representative offices of the LLP.

Number of employees of the LLP.

Average number of the LLP's employees, including employees of its branches and representative offices.

Information about the heads of the key divisions of the LLP.

5. Partners of the LLP.

The total number of the LLP's partners and information (including full and abbreviated name, the legal form, legal and actual addresses (location) of the legal entity or last name, first name, patronymic and place of residence of an individual) about those partners who own shares in the amount of 10 or more percent of the paid-up authorized capital of the LLP.

Information about the end beneficiaries (name, legal and actual addresses (location) of a legal entity or last name, first name, patronymic and place of residence of an individual).

Information about the affiliated persons (related parties) of the LLP, being such in accordance with the legislation of the Republic of Kazakhstan.

This information must include: information on the basis for recognition of affiliation and the date of the affiliation; in addition, for a legal entity – its full name, legal address and actual address (location), date and number (if any) of the state registration of this legal entity, for an individual – last name, first name, patronymic (if any), country of residence.

Information on all transactions or a series of transactions for at least the last two years, which led to the change of the LLP's partners who own shares in the paid-up authorized capital in the amount of 10 percent or more of its paid-up authorized capital.

- 6. Information on organizations, stakes/shares in which the LLP owns in the amount of 10 or more percent of its paid-up authorized capital.
  - The information must contain the full name of the organization, its legal and actual address (location), the size of the stake/share owned by the LLP in its authorized capital, the type of activity of this organization, information about its CEO.
  - For organizations in which the LLP owns stakes/shares in the amount of 50 or more percent of the paid-up authorized capital, or controlled by the LLP on other grounds stipulated by the financial reporting standards used by it, the main financial indicators must be presented: the amount of equity capital, assets , volume of products sold (services rendered, work performed), net profit (loss) for the last two years or the period of actual existence and the last completed quarter preceding the date of drawing up the information memorandum.
- 7. Industrial groups, holdings, concerns, associations in which the LLP participates, the purpose of the LLP's participation in these organizations.

#### Section 4. BANKS, CONSULTANS AND AUDITORS OF THE LLP

- 1. It is necessary to disclose information about banks and/or other organizations that have been providing financial services to the LLP over the past two years, including their full names, legal and actual addresses (locations), information about the top managers, information on the types of services provided by the LLP, as well as information on major transactions made by the LLP with these organizations.
- 2. It is necessary to disclose information about any legal consultants who have been providing services to the LLP over the past two years, their legal and actual addresses (locations), information about the top managers, information on the types of services provided by the LLP.
- 3. It is necessary to disclose information about the auditing organizations that have audited the financial statements of the LLP within the last two years, and about those auditing organizations that will audit the financial statements of the LLP over the next three years, including the full names of such organizations, their legal and actual addresses (locations), information about the top managers, information about their membership in any international auditing network and/or professional auditing organization carrying out its activities in accordance with the legislation of the country of its registration.

#### Section 5. DESCRIPTION OF THE LLP'S OPERATIONS

- 1. A brief description of the general trends in the industry (sphere) in which the LLP operates, including the most important ones for it.
  - Information about competing organizations, comparative characteristics of the LLP's activities with average industry indicators within the country and in the world, if possible.
  - Forecast regarding the future development of the industry (sphere) in which the LLP operates, and the position of the LLP in this industry.
  - If the LLP is part of a group of companies, it is necessary to disclose the structure of this group, the main directions of its activities and the LLP's place in this group.
- 2. Information about the conditions of the most important contracts, agreements concluded by the LLP, which may have a significant impact on its activities in the future.
- 3. Information on the main capital investments made by the LLP for at least the last two completed years and for the current year, indicating the amounts, sources of financing, directions (including geographical), the purposes of such investments and their effectiveness.
- 4. Volumes of products sold (work performed, services rendered) at least for the last two completed financial years and for the current year in the accepted physical or quantitative units of

measurement for each type of products manufactured (work performed, services rendered) of the LLP, assessment of the LLP development level.

Analysis of changes in the volume of products sold (work performed, services rendered).

- 5. Factors positively and negatively affecting the profitability of the LLP's sales by core business.
- 6. The activity of the LLP in organizing the sale of its products (performance of work, rendering of services).
- 7. Degree of the LLP's dependence on existing suppliers and consumers. Forecasts should be made regarding the availability of these sources for the LLP in the future, including possible changes in demand for products manufactured by the LLP (work performed, services provided) and proposals for goods, raw materials, materials, services provided to it (work performed) purchased by the LLP to carry out its main activities), as well as factors affecting their pricing.
- 8. Key factors influencing the LLP's activities.

Seasonality of the LLP's activity. What types of the LLP's activities are seasonal and their share in total income.

The share of imports in raw materials and materials (work, services) supplied (performed, provided) by the LLP, and the share of products (work, services) sold (performed, provided) for export.

A description of the main markets in which the LLP has been competing with other entities for at least two years, including the geographic location of these markets.

Future financial commitments. Any future financial liabilities of the LLP in excess of 10 percent or more of the carrying amount of its assets and the impact that these liabilities may have on the LLP's operations and its financial condition should be disclosed.

Information about the participation of the LLP in litigations. Information on all administrative sanctions imposed on the LLP and its executives by state authorities and/or the court during the last year must be provided. The date of imposition of the sanction, the authority that imposed the sanction, the reasons for the imposition, the type and amount of the sanction, and the degree of execution of the sanctions are indicated.

Description of the essence of litigation involving the LLP, as a result of which the termination or narrowing of the LLP's activities may occur, the imposition of monetary and other obligations.

Risk factors (can be presented in order of their priority for the LLP). Detailed analysis of the risk factors that the LLP's partners will be exposed to, including risks specific to the LLP and its industry (unusual competitive conditions, expiration of licenses and/or contracts, unstable financial position of the LLP, dependence on suppliers or consumers), country and legislative risks (including taxation and government regulation of its activities.

When describing risk factors, use of templates should be avoided, since such a presentation will not provide potential investors with specific information about particular risks inherent in the LLP and may make it difficult to take an investment decision.

Other essential information on the LLP's activities, on the markets in which the LLP operates.

#### **Section 6. FINANCIAL POSITION**

This section must contain the financial statements of the LLP (including consolidated, if the LLP has subsidiaries) for the period specified by these Rules, confirmed by auditor's reports, as well as the interim financial statements of the LLP for the period preceding the date of application for admission of financial instruments of the LLP to circulation on the platform KASE Private Market.

If the auditor's report issued on the financial statements of the LLP contains a qualified or refusal to express an opinion, it is necessary to disclose in detail the reasons for such reservations or refusal.

#### Chapter 1. ASSETS

#### Intangible assets.

The composition, historical cost at the date of acquisition, the amount of depreciation accruals and the residual value at the last reporting date must be indicated.

#### 2. Fixed assets.

It is necessary to indicate, the initial cost at the acquisition date, the amount of accrued depreciation, the residual value, the percentage of depreciation separately for each group of fixed assets at the last reporting date. broken down by groups (land, buildings and structures, machinery and equipment, vehicles, other fixed assets).

If revaluation of fixed assets was carried out within the last two years, the results of such actions should be disclosed. It is necessary to indicate when, by whom (the full name of the appraiser, his location, the date and number of the license for the right to assess the property, the name of the authority that issued the license, the date as of which the revaluation was carried out), for what purpose and by what method the reassessment of the LLP's fixed assets was carried out.

#### 3. Construction in progress.

It is necessary to provide a brief description of the objects important for the LLP, where capital construction is underway as of the date of filing the application for admission of financial instruments to circulation on the platform KASE Private Market site, indicate the date of the start of construction, the planned date for putting these objects into operation, the goals and objectives of the ongoing construction, and also sources of money at the expense of which construction is carried out.

#### 4. Equity investments and other financial assets.

Information on this issue must be presented in the following structure: long-term and short-term investments accounted for using the equity method, financial assets broken down by government and non-government securities, including held-to-maturity, held for sale and measured at fair value through profit or loss.

If financial assets account for five or more percent of the total assets of the issuer, more detailed information must be disclosed on them (type of financial assets, their currency and term structure, interest rate (dividend income)).

#### 5. Accounts receivable.

The structure of accounts receivable must be disclosed:

- for debtors who have a debt to the LLP in the amount of five or more percent of the total amount of its receivables; or a list of the first 10 largest debtors of the LLP must be provided, indicating the names and locations of these organizations, the reasons for the occurrence of accounts receivable, the amount of debt and the date of its repayment;
- 2) for debtors who are related parties in relation to the LLP, indicating the reasons for the occurrence of receivables, the amounts of debt and the date of its repayment;
- on such types of accounts receivable as trade receivables, prepayments, advance payments, temporary financial assistance, loans, and other debts; it is necessary to indicate the names of the debtors, the reasons for the debt, the amount of the debt and the date of its repayment;
- 4) in terms of the currency of receivables; it is necessary to indicate the currency of the debt and the effect of exchange rates on the amount of the receivable at the date of its settlement.

### Chapter 2. LIABILITIES

#### 1. Owners' equity.

The structure of equity capital and its change over at least the last two years must be disclosed, with a description of the reasons for such changes.

Additionally, it is necessary to disclose information on the amount of dividends paid to the partners of the LLP (on the distribution of the LLP's net income between its partners) over at least the last two years.

2. Lines of credit, loans and leasing agreements.

Information must be disclosed about current bank loans, credit lines and leasing agreements, indicating the names and locations of creditors under them, the terms of the relevant agreements (amounts of agreements, interest rates in annual terms, validity periods, collateral, outstanding balances as of the last reporting date, special conditions) and purposes of raising. If the borrowing currency is other than the tenge, it is necessary to indicate the currency of the borrowed funds and the effect of exchange rates on their amount at maturity.

If there are the LLP's bond issues in circulation, it is necessary to disclose the main parameters of these issues (start dates of circulation, total face value of each issue, interest rates in annual terms, frequency of interest payment, maturity dates), to indicate separately for each issue the number of placed bonds, the volume of funds raised from the placement of bonds, the cost of raising funds through the issue of bonds (yield at offering), and also to indicate for what purposes the funds raised from the placement of bonds was used.

If there are issues of the LLP's debt securities other than bonds in circulation, it is necessary to disclose information on them, including a brief description of the terms of their issue, circulation and redemption, the purpose of the issue.

Accounts payable.

The structure of accounts payable must be disclosed:

- for creditors to whom the LLP has a debt in the amount of five or more percent of the total amount of its accounts payable; or a list of the first 10 largest creditors of the LLP must be provided, indicating the names and locations of these organizations, the reasons for occurrence of the accounts payable, the amount of debt and the date of its repayment;
- 2) for creditors who are related parties in relation to the LLP, indicating the reasons for the occurrence of accounts payable, the amount of debt and the date of its repayment;
- 3) for such types of accounts payable as debt for the supplied fixed assets, raw materials, materials, goods (for services rendered, work performed), prepayment, advance payments, temporary financial assistance, loans to non-financial organizations, other debts; it is necessary to indicate the names of creditors, the causes of the debt, the amount of the debt and the date of its repayment;
- 4) in terms of currency of accounts payable; it is necessary to indicate the currency of the debt and the effect of exchange rates on the amount of the accounts payable at the date of repayment.

#### Chapter 3. FINANCIAL RESULTS

1. Amount of products sold (services rendered, jobs performed).

Information must be disclosed at least for the last two years and as of the last reporting date preceding the date of filing the application for admission of financial instruments to circulation on the platform KASE Private Market, about the volume of products sold (services rendered, works performed) in monetary terms, in including separately for each type of products (services, works) with an indication of their share in the total volume of these revenues.

The main factors that positively or negatively influenced the volumes of products sold by the LLP (services provided, work performed) during the period under review, as well as measures taken by the LLP to increase revenue from the sale (provision, performance) of products (services, jobs).

2. Cost of products sold (services rendered, jobs performed).

Information must be disclosed for at least the last two years and as of the last reporting date preceding the date of filing the application for admission of financial instruments to circulation on the platform KASE Private Market, on the cost of products sold (services rendered, works performed), including separately for each type of product (services, work) with an indication of their share in the total cost.

The main factors that influenced the growth or decrease in the cost of products sold by the LLP (services rendered, work performed) during the period under review, as well as measures taken by the LLP to reduce the cost in general, and per unit of production.

- 3. Forecast of the LLP in relation to the volume of sales of its products (provision of services, performance of work) and their cost for the next three years with a brief description of the methodology by which these forecasts were calculated.
- 4. The structure of the LLP's revenues from non-core activities for at least the last two years and as of the last reporting date preceding the date of filing the application for admission of financial instruments to circulation on the platform KASE Private Market.
- The structure of the LLP's expenses on non-core activities for at least the last two years and as of the last reporting date preceding the date of filing the application for admission of financial instruments to circulation on the platform KASE Private Market.
- 6. Coefficients.

The calculations of the coefficients, which, in the opinion of the admission initiator, are the most important and characterize the activities of the LLP, must be provided.

#### **Chapter 4. CASH FLOWS**

- A brief analysis of the LLP's cash flows for at least the last two years and as of the last reporting
  date preceding the date of filing the application for admission of financial instruments to
  circulation on the platform KASE Private Market platform, indicating the factors that have a
  significant impact on the formation of the LLP's cash flows from the operating, investing and
  financing activities.
- 2. Forecast of the LLP's cash flows for the next three years.

#### **Chapter 5. OTHER SUBSTANTIAL INFORMATION**

Other material information regarding the activities of the LLP, possible obligations that may arise as a result of previously issued guarantees, concluded contracts, lawsuits and other events.

to the Rules of admission of financial instruments to the platform KASE Private Market

# LIST

# documents and information to be provided by the admission initiator while financial instruments are on the platform Private Market

Item No.	Name of document (information)	Requirements for the drawing up	Presentation deadlines	Notes
Α	1	2	3	4
1.	Annual financial statements of the LLP for each completed financial year	Copy of this document is provided in electronic form as a scanned copy in .pdf format	No later than June 1 of the year following the reporting year	If the LLP has subsidiaries, the financial statements must be consolidated
2.	Auditor's report on annual financial statements of the LLP for each completed financial year	Copy of this document is provided in electronic form as a scanned copy in .pdf format	No later than July 1 of the year following the reporting year	If the LLP has subsidiaries, the financial statements must be consolidated
3.	Interim financial statements of the LLP for each completed quarter of the current financial year	Copy of this document is provided in electronic form as a scanned copy in .pdf format	Within 60 calendar days following the end of each reporting period	If the LLP has subsidiaries, the financial statements must be consolidated.
				Financial statements must be prepared for three, six and nine months of the current year on an accrual basis
4.	Information about the partners of the LLP and their shares in the authorized capital of the LLP	According to the form of the Central Securities Depository JSC (the text of this cell was changed by a decision of the Exchange's Board of Directors dated March 19, 2019)	Quarterly within the first 10 business days after the end of each calendar quarter (including the fourth quarter)	Said information must be formed on the basis of the list of the LLP's partners drawn up as at 00:00 o'clock on the first day of the first month following the specified quarter

Item No.	Name of document (information)	Requirements for the drawing up	Presentation deadlines	Notes
Α	1	2	3	4
5.	Date, time notification and the place of the general meeting of the LLP's partners, on the agenda of this meeting		Within the time limits established by the applicable laws for notifying the LLP's partners about the holding of their general meeting	
6.	Notification of changes and/or additions to the agenda of the general meeting of the LLP's partners		Within the time limits established by the applicable laws for notifying the LLP's partners about changes and/or supplements to the agenda of their general meeting	
7.	Copy of the minutes of the meeting of the LLP partners	Copy of this document is provided in electronic form as a scanned copy in .pdf format	As prepared, but no later than 15 working days after the day of this meeting	
8.	Information on changes in the legal and/or actual address of the LLP, its branches and representative offices		Not later than five working days after the day of the change	
9.	Information about changes in the activities of the LLP, its branches and subsidiaries; on the expansion (reduction) of production capacities, the scope of the LLP's activities; on changes in products manufactured by LLP, works performed and / or services provided		Before the public dissemination of such information.  If the public dissemination of such information is not provided for, within 30 calendar days from the date of the changes that took place	
10.	Information about changes in the structure of valid contracts of the LLP subsoil use and/or other documents confirming the right of this LLP to conduct subsoil use operations (termination or signing of any new contracts and/or other documents confirming the right of		Within 10 working days following the day of any of the listed events	Only for LLPs whose activities are related to the conduct of such operations

Item No.	Name of document (information)	Requirements for the drawing up	Presentation deadlines	Notes
Α	1	2	3	4
	this LLP to conduct subsoil use operations)			
11.	Updated document (e.g., a card) with samples of signatures (the authenticity of which is notarized) of the CEO and his deputies, the chief accountant and his deputies, persons authorized to interact with the Exchange, the initiator of the admission of these financial instruments, as well as if the admission initiator is not an LLP, whose financial instruments are allowed for circulation, a document (e.g., a card) with sample signatures (the authenticity of which is notarized) of the CEO and his deputies, the chief accountant and his deputies, persons authorized to interact with the Exchange, of such LLP (the text of this cell was changed by a decision of the Exchange's Board of Directors dated November 7, 2018)	The document's original	No later than three working days from the date of termination of the powers of any of the persons whose signature samples are included in this document (the text of this cell was changed by a decision of the Exchange's Board of Directors dated November 7, 2018)	
12.	Document (documents) based on which the representative (representatives) of the admission initiator receives (receive) the right to perform legally significant actions on behalf of the admission initiator	Originals or notarized copies of documents are provided	No later than three working days from the date of termination of the powers of any of such representatives	This can be a decision of shareholders/participants, an order on appointment or a power of attorney
13.	Copy of the document on state registration (re-registration) of the	A copy of the document of the LLP, which is not the admission initiator is	Within seven working days	

Item No.	Name of document (information)	Requirements for the drawing up	Presentation deadlines	Notes
Α	1	2	3	4
	LLP and the admission initiator, if the admission initiator is not a LLP	provided in electronic form in the form of a scanned copy in .pdf format.	from the date the admission initiator received said document	
		A copy of the admission initiator's document must be provided in the form of a notarized copy of this document.		
		If an electronic document is provided, notarization is not required, if it is possible to check the authenticity of the document through the Internet resource of the authority that issued this electronic document		
(This lin	e was changed by a decision of the	Exchange's Board of Directors dated Marc	ch 19, 2019)	
14.	A copy of changes and/or additions to the charter of the LLP and the admission initiator, if the admission initiator is not a LLP	A copy of the document of the LLP, which is not the admission initiator is provided in electronic form in the form of a scanned copy in .pdf format.	Within seven working days from the date the admission initiator received said document	
		A copy of the admission initiator's document must be provided in the form of a notarized copy of this document		

Item No.	Name of document (information)	Requirements for the drawing up	Presentation deadlines	Notes
Α	1	2	3	4
(This lin	e was changed by a decision of the	Exchange's Board of Directors dated Marc	ch 19, 2019)	
15.	A copy of the charter of the LLP and the admission initiator in the new edition, if the admittance initiator is not a LLP	A copy of the document of the LLP, which is not the admission initiator is provided in electronic form in the form of a scanned copy in .pdf format.	Within seven working days from the date the admission initiator received said document	
		A copy of the admission initiator's document must be provided in the form of a notarized copy of this document		
(This lin	e was changed by a decision of the l	Exchange's Board of Directors dated Marc	ch 19, 2019)	
16.	Copies of documents proving changes in the composition of the current licenses held by the LLP, including copies of newly obtained licenses and copies of licenses obtained instead of previously issued	Copies of these documents are provided in electronic form as scanned copies in .pdf format	Within 15 calendar days from the date of receipt by the LLP of said documents	
17.	Information on voluntary reorganization or voluntary liquidation of the LLP, its subsidiaries and affiliates		Within 15 calendar days from the date of receipt by the LLP of documents confirming:  - registration of newly emerged legal entities as a result of the reorganization of a legal entity (with the exception of affiliation) or  - entry into the National Register of business identification numbers of information on the termination of the activities of the affiliated legal entity or  - exclusion of a legal entity from the National Register of business identification numbers upon	

Item No.	Name of document (information)	Requirements for the drawing up	Presentation deadlines	Notes
Α	1	2	3	4
			liquidation	
18.	Information on compulsory liquidation of LLP, its subsidiaries and dependent organizations		Within 15 calendar days from the date of receipt by the LLP of documents confirming the compulsory liquidation of the LLP, its subsidiaries and dependent organizations	
19.	Information about the arrest of property of the LLP		Within 15 calendar days from the date of receipt by the LLP of documents confirming the arrest of the property of the LLP	
20.	Updated questionnaire of the Exchange's client on the organization of countering the legalization (laundering) of illegal revenues and against the financing of terrorism	The document's original	Within five working days from the date of receipt by the admission initiator of the documents confirming the change in the information specified in the questionnaire and/or the expiration of the validity period of the documents confirming the information specified in the Exchange client's questionnaire on the organization countering the legalization (laundering) of illegal revenues and against the financing of terrorism (the text of this cell was changed by a decision of the Exchange's Board of Directors dated March 19, 2019)	An updated questionnaire is provided in case of changes in more than five information items specified in the previously submitted questionnaire, and is filled out using one of the forms in accordance with the explanations that (forms and explanations) are available on the Exchange's website in the subsection "KASE Private Market" of the section "Rules".  In case of changes in five or less information items specified in the previously submitted questionnaire, the updated information is provided to the Exchange with a cover letter.  Documents confirming the accuracy of the information specified in the updated questionnaire, as well as the

Item No.	Name of document (information)	Requirements for the drawing up	Presentation deadlines	Notes	
Α	1	2	3	4	
				change in the information items specified in the previously submitted questionnaire, must be provided in the form of originals or notarized copies of these documents, if the Exchange does not have the opportunity to verify the accuracy of documents through other available sources (the text of this cell was included by a decision of the Exchange's Board of Directors dated March 19, 2019)	
20-1.	Documents required for verification according with the legislation of the Republic of Kazakhstan on the organization of countering the legalization (laundering) of illegal revenues and against the financing of terrorism	The documents must be provided in the form of notarized copies of these documents, if it is not possible to check the authenticity of these documents through other available sources	Within seven working days from the date of receipt by the admission initiator of documents confirming the change in the information specified in the questionnaire and/or the expiration of the validity period of the documents confirming the information specified in the Exchange client's questionnaire on organization of countering the legalization (laundering) of illegal revenues and against the financing of terrorism		
(This line was included by a decision of the Exchange's Board of Directors dated March 19, 2019)					
21.	Information on decisions of the supervisory board of the LLP, which are related to activities of the LLP and may affect the value of its financial instruments		Within 15 calendar days from the date of the meeting of the supervisory board of the LLP		

Item No.	Name of document (information)	Requirements for the drawing up	Presentation deadlines	Notes
Α	1	2	3	4
22.	Notification of changes (changes) in the composition of the executive body of the LLP, as well as part of a supervisory LLP, if the availability of such a body is provided for by its charter		Within five working days following the day the respective decision was made	
23.	Notice of a statement of claim filed in court against the LLP, if the amount of the claim is 10 percent or more of the amount of the assets of this LLP		Not later than five working days after receiving the relevant notification	
24.	Information on the issue of debt securities planned by the LLP		No later than five working days from the date of the decision of the LLP's authorized body of on such issue	
25.	Information on the intention of the LLP to acquire a share in the authorized capital of another organization, amounting to 30 percent or more of the amount of its authorized capital		No later than five working days from the date the LLP's authorized body made a decision on such an acquisition	
26.	Information about events that may have a significant impact on the LLP's activities, the value of its financial instruments and, accordingly, affect the interests of its partners and potential investors		No later than five working days from the date of occurrence of the event or receipt by the LLP of documents confirming the occurrence of an event that may have a significant impact on the activities of the LLP, the value of its financial instruments and, accordingly, affect the interests of its partners and potential investors	
27.	Information on the pledging (repledging) of the LLP's property for		No later than five working days	

Item No.	Name of document (information)	Requirements for the drawing up	Presentation deadlines	Notes
Α	1	2	3	4
	an amount of 10 and more than a percentage of its assets		from the date of receipt by the LLP of documents confirming the registration of the pledge (repledge) agreement – in relation to property, the pledge of which is subject to registration in accordance with legislative acts of the Republic of Kazakhstan.	
			No later than five working days from the date of receipt by the LLP of documents confirming the transfer of property to the pledgee, and if it is not subject to transfer, then the date of the conclusion of the pledge (re-pledge) agreement in relation to property, the pledge of which is not subject to registration in accordance with legislative acts of the Republic of Kazakhstan	
28.	Information on the receipt by the LLP of a loan in the amount of 25 or more percent of the size of its equity capital		No later than five working days from the date of entry into force of the agreement on obtaining a loan by the LLP	
29.	Information on participation of the LLP in a legal entity		No later than five working days from the date of receipt by the LLP of documents confirming its participation in the establishment of a legal entity	
30.	Information on the occurrence of circumstances of extraordinary nature, as a result of which the		No later than seven working days from the date of occurrence of	

Item No.	Name of document (information)	Requirements for the drawing up	Presentation deadlines	Notes
Α	1	2	3	4
	property of the LLP was destroyed, the book value of which was 10 percent or more of the amount of total assets of this LLP		emergency circumstances	
31.	Permission of the authorized body to alienate a share of participation in a strategic facility			
32.	Permission of the authorized body to alienate a share of participation in an object related to subsoil use			