

# KAZAKHSTAN STOCK EXCHANGE JSC

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## **Approved**

by a decision of the Board of Directors of  
Kazakhstan Stock Exchange JSC  
(minutes No. 17 of the meeting on June 13,  
2018)

## **Effective**

as of June 15, 2018

### **NOTICE**

The Regulation has been translated into English by employees of Kazakhstan Stock Exchange solely for information purposes. In case of any incompliance of this translation with the Regulation's original in Russian, the Russian version prevails.

## **REGULATION**

**on the procedure for concluding deals and  
making settlements on the platform KASE  
Private Market**

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Almaty

2018

## Regulation on the procedure for concluding deals and making settlements on the platform KASE Private Market

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This Regulation has been developed in accordance with the legislation of the Republic of Kazakhstan and determines the procedure for concluding deals and making settlements on the platform KASE Private Market of Kazakhstan Stock Exchange JSC (hereinafter – the Exchange).

### **Article 1. Mian definitions and designations**

1. For the purposes of this Regulation:
  - 1) deals for purchase and sale of financial instruments of a limited liability partnership (hereinafter – the LLP) are understood only as those of these deals that are concluded in the Exchange's trading system;
  - 2) purchase and sale deals are concluded between the buyer and the seller, who are members of the Exchange and act on behalf and in the interests of their clients – legal entities owning financial instruments.
2. Other definitions and designations used in this Regulation are identical to the definitions specified by the legislation of the Republic of Kazakhstan, the internal document "Rules for admission of financial instruments to the platform KASE Private Market" and other internal documents of the Exchange regulating the procedure and methods of trading on the Exchange.

### **Article 2. Procedure for concluding deals**

1. The main trading venue is the Exchange's trading system.
2. The method of conducting trades in financial instruments of the platform KASE Private Market is the method of special trading session.
3. To conduct special trading sessions, the seller must submit an application for holding a special trading session (hereinafter – the Application) in the form of Appendix 1 to this Regulation no later than two business days before the seller's preferred day for holding a special trading session.
4. The stake in the authorized capital sold at special trading sessions must be equal to the stake offered for purchase by the current partners of the LLP as part of the exercise of the preemptive purchase right.
5. For the purposes of the platform KASE Private Market, the lot is equal to one percent (1%) of participation in the authorized capital of the LLP, the financial instrument of which is admitted to circulation.
6. The minimum lot price is determined in tenge with accuracy of up to the second decimal place according to the following formula:
$$\text{Minimum lot price (1\%)} = \frac{\text{price of the stake being sold}}{\text{Percentage of this stake in the LLP's authorized capital}}$$
7. Orders for the conclusion of a deal are submitted from client trading accounts and contain the following conditions:
  - 1) number of lots being purchased;
  - 2) price per lot in tenge.
8. At the end of the order collection period, the Exchange checks the submitted orders:
  - 1) for compliance of the code of the trading account of the market specified in the order in the trading system with the code corresponding with the platform KASE Private Market ;
  - 2) for compliance of the price of the submitted order, which must not be lower than the minimum price determined in accordance with item 6 of this article.

9. If the submitted order does not meet the conditions specified in item 8 of this article, the Exchange will cancel such an order.

**Article 3. Settlement procedure**

1. Settlements through the Exchange are available if the persons on whose behalf and in whose interests deals for purchase and sale of financial instruments are concluded :
  - 1) contracts for provision of brokerage services, concluded with members of the Exchange of the "stock" category;
  - 2) powers of attorney to the Exchange on sending offset orders to the Registrar for debiting and crediting the partnership's share and for the Exchange to receive the Registrar's reports on registered deals.

Copies of powers of attorney are sent to the Exchange along with the Application, and originals – to the Registrar;
2. To make settlements, the buyer is obliged to ensure that the money is credited in full to the Exchange's correspondent account with the National Bank of the Republic of Kazakhstan, the details of which are published on the Exchange's website, within two business days after the auction.
3. In case of non-crediting of money or crediting of money not in full within the terms specified in paragraph 2, the Exchange will annul the results of the conducted trades.
4. If money is not credited from the buyer in full in accordance with item 2, the Exchange cancels the results of the conducted trading and returns the money previously transferred by him to the bank account of this buyer, the details of which are submitted to the Exchange by an official letter in any format, signed by authorized persons of this member of the Exchange, whose signature samples are included in the document with the signature samples and seal imprint of this member of the Exchange, which is available to the Exchange, and also certified by the seal, the sample imprint of which is also available in the named document.
5. After the receipt of money in accordance with item 2 of this article, the Exchange no later than the next business day sends two offset orders to the Registrar via the electronic document management system (for writing off and crediting the partnership's share).
6. According to the order of the Exchange, the Registrar writes off/credits the share of the LLP and sends documentary confirmation of successful registration of the transaction to the Exchange through the electronic document management system or sends a refusal to conduct the transaction.
7. If the Exchange receives a refusal from the Registrar to conduct a transaction, the Exchange cancels the results of the trades and returns the money previously transferred by the buyer/buyers to the bank account/bank accounts in accordance with item 4 of this article.
8. Not later than the next business day after the day of receipt of confirmation of successful registration of the transaction from the Registrar, the Exchange transfers money to the seller's bank account, the details of which are submitted to the Exchange by an official letter in the form of Appendix 2 to this Regulation.
9. Upon completion of settlements, the Exchange sends electronically prepared exchange certificates to the participants of the transaction via the Exchange's Trading System.

**Regulation on the procedure for concluding deals and making settlements on the platform KASE Private Market**

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Chairperson of the Management Board

A. Aldambergen

**Appendix 1**

to the Regulation on the  
procedure for concluding deals  
and making settlements on the  
platform KASE Private Market

Kazakhstan Stock Exchange  
JSC

**A P P L I C A T I O N**

**for holding a special trading session for the sale of a partner's stake in the authorized  
capital of LLP [full name] on the platform KASE Private Market**

We (I) hereby request Kazakhstan Stock Exchange JSC (hereinafter – the Exchange) to organize auctions for the sale of the XX% stake of the partner in the authorized capital [full name of the limited liability partnership (hereinafter – the LLP) in accordance with the certificate of state registration (the last state re-registration)], whose financial instruments are admitted to circulation on the platform KASE Private Market.

The specified stake in the LLP belongs to [short name of the legal entity] on the basis of ownership, which is confirmed by an extract from the system of registers of Integrated Securities Registrar JSC, and is offered for sale in compliance with the requirements of the legislation of the Republic of Kazakhstan, the charter and constituent documents of the LLP.

or

The specified share in the LLP is offered for sale by the LLP itself in compliance with the requirements of the legislation of the Republic of Kazakhstan, the charter and constituent documents of the LLP.

Trading conditions:

FINANCIAL INSTRUMENT PARAMETERS		
1.	Type of financial instrument	
2.	BIN	
3.	Trading code	
TERMS OF CONDUCTING A SPECIAL TRADING SESSION		
1.	Order acceptance start date	
2.	Closing date for orders	
3.	The percentage of the stake in the authorized capital being offered	
4.	Order acceptance start time	
5.	Order acceptance start date	
6.	Closing time for orders	
7.	Closing time for orders	
8.	Closing date for orders	
9.	Cut-off date and time	
10.	Lot size	

**Regulation on the procedure for concluding deals and making  
settlements on the platform KASE Private Market**

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11.	Seller's sub-account number	
12.	Order submission method	
13.	Other conditions for conducting special trading sessions	

This application is accompanied by:

- 1) a notarized copy(s) of the document/documents, including correspondence, confirming the fact of compliance with the procedure for exercising the preemptive purchase right [indicate the number of sheets];
- 2) an extract from the system of registers of the Integrated Securities Registrar JSC, [indicate the number of sheets];
- 3) a copy of powers of attorney to the Exchange on sending offset orders through the Integrated Securities Registrar JSC for debiting and crediting the stake of the LLP [short name] and on receipt by the Exchange of reports from the Integrated Securities Registrar JSC on registered transactions, [indicate the number of sheets] ;
- 4) the original letter confirming the absence of a prohibition in the founding documents of the LLP on the sale of the stake in the LLP to third parties, [indicate the number of sheets].

[LLP participant or position of the first head  
of the LLP participant or position of the first head of the LLP]

[Surname, initials]

**Appendix 2**

to the Regulation on the procedure for concluding deals and making settlements on the platform KASE Private Market

Kazakhstan Stock Exchange JSC

**BANK  
details**

(name of the member of the Exchange-beneficiary)	Date and time of provision
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Bank account number (IIC <sup>1</sup> )	
BIN <sup>2</sup>	
Bank of the beneficiary <sup>3</sup>	
BIC <sup>4</sup> of the beneficiary's bank	
K6e <sup>5</sup>	

<sup>1</sup> Individual identification code, which is the bank account number.

<sup>2</sup> Business identification number of the member of the Exchange.

<sup>3</sup> Name of the bank where the Exchange member's bank account was opened.

<sup>4</sup> Bank identification code of the bank in which bank account of the member of the Exchange was opened.

<sup>5</sup> Beneficiary's code.

[CEO]

[signature]

[Surname, initials]

[Chief accountant]

[signature]

[Surname, initials]

[Stamp]