#### **MINUTES**

# from Extraordinary General Meeting of Shareholders of KazMunaiGas Exploration Production Joint Stock Company

The extraordinary general meeting of the shareholders (hereinafter referred to as "Meeting" or "EGM") of KazMunaiGas Exploration Production Joint Stock Company (hereinafter referred to as "Company") located at: 17 Kabanbay Batyr Ave., Astana, 010000, was held on 16 April 2013 at 10:30AM at: conference hall 1201, 12<sup>th</sup> floor, 17 Kabanbay Batyr Ave., 010000, Astana.

Mr. Malik Saulebay, Managing Director for Legal Matters announced the opening of the Meeting, and gave the floor to the Chairman of the Company's Counting Committee Mr. Yerden Raimbekov.

The Chairman of the Counting Committee stated that, in accordance with the list of the Company's shareholders provided by Securities Registrar AO as at 1 April 2013 the total number of shares placed by the Company was 74,357,042 including 4,136,107 preferred shares, and 70,220,935 common shares. According to subclause (8) of Article 1 of the Kazakh Stock Corporation Act, voting shares do not include shares bought back by the Company as well as those shares which are nominally held and belong to an owner without profile available in the central depository database. The number of common shares belonging to owners without profile available in the Central Depository database was 26,621,666. The Meeting registered the presence of two (2) shareholders entitled to take part and vote at the Meeting and who own 99.1% of the total number of Company's voting shares:

Pursuant to article 45.1 of the Kazakh Stock Corporation Act, general meeting of shareholders may review and decide upon agenda issues if by the end of registration of meeting participants or their representatives indicated in the list of shareholders eligible for participation and voting at such meeting, holding in aggregate 50 or more per cent of company's voting shares.

Based on the aforesaid, the quorum for the meeting of shareholders was reached.

- 1. National Company KazMunayGas Joint Stock Company represented by its proxy holder Mr. Damir Teberikov, Deputy Director of Producing Assets Department of National Company KazMunayGas Joint Stock Company, (power of attorney No. 3-31 dated 4 March 2013), the holder of 43,087,006 common shares (74.2% of the total number of the Company's shares);
- 2. The Bank of New York Mellon represented by its proxy holder Mr. Arman Kairzhanov (power of attorney, no number, dated 15 April 2013), the holder of 14,454,496 common shares (24.9% of the total number of the Company's shares);

Total: Present were two shareholders holding 99.1% (74.2% by NC KazMunayGas JSC, 24.9% by The Bank of New York Mellon) of the total number of the Company's voting shares. Quorum of the meeting of the shareholders is reached.

Mr. Malik Saulebay proposed to appoint Mr. Damir Teberikov as the Chairman of the Meeting of the Company.

The matter was put to voting. Total number of the votes taking part in the voting was 43,087,006 votes.

### Votes:

**For** 43,087,006 votes;

**Against** no votes; **Abstained** no votes.

**Decision made by the majority of votes:** to appoint Damir Teberikov as Chairman of the Meeting of the Company.

Mr. Malik Saulebay informed that, in accordance with clause 10.39 of the Company's Charter, the Company Secretary should act as the Secretary of the Company's Meeting. In this regard, it was proposed to appoint Mr. Askhat Kasenov, the Company Secretary, as the Secretary of the Company's Meeting.

The matter was put to voting. Total number of the votes taking part in the voting was 1 vote.

Votes:

**For** 43,087,006 votes;

**Against** no votes; **Abstained** no votes.

**Decision made by the majority of votes:** to appoint Askhat Kasenov as the Secretary of the Company's Meeting.

Further, the Chairman of the Meeting Mr Damir Teberikov informed the shareholders about the procedures and forms of voting at the Company's Meeting. It was proposed that the form of voting on all matters on the agenda be the open voting method.

The matter was put to voting. Total number of the votes taking part in the voting was 1 vote.

Votes:

For 1 vote; Against no votes; Abstained no votes.

**Decision made by the majority of votes:** the form of voting on all matters of the agenda at the Company's Meeting is the open voting method.

Chairman of the Meeting Mr. Damir Teberikov gave the floor to the Secretary of the Company's Meeting Mr. Kasenov regarding the determination of the procedural regulations of the Meeting. Mr. Kasenov proposed to give up to ten minutes to each speaker on agenda matters, up to five minutes to a speaker in debates, and up to seven minutes to the Counting Committee for counting votes.

Since there were no other proposals on this matter, the matter was put to voting. Total number of the votes taking part in the voting was 1 vote.

Votes:

For 1 vote; Against no votes; Abstained no votes. **Decision made by the majority of votes:** to approve the following procedural regulations of the Company's Meeting: up to ten minutes will be given to speakers on agenda matters, up to five minutes to speakers in debates, up to seven minutes to the Counting Committee for counting votes.

The Chairman of the Meeting Mr. Damir Teberikov gave the floor to the Secretary of the Company's Meeting Mr. Kasenov regarding the matter on the agenda. Mr. Kasenov informed that on 11 March 2013 the Company's Board of Directors made the decision to call an Extraordinary General Meeting of Shareholders. The notice about the calling of the Meeting was published in the newspapers *Yegemen Kazakhstan* and *Kazakhstanskaya Pravda* both dated 16 March 2013. There were no proposals from major shareholders about amendments to be introduced to the agenda.

Therefore, it was proposed to approve the following agenda:

- 1. Appointment of members of Company's Board of Directors
- 2. Amount and terms of compensations for the members of Company's Board of Directors

Since there were no other proposals on this matter, the matter was put to voting. Total number of the votes taking part in the voting was 43,087,006 votes.

**Votes:** 

**For** 43,087,006 votes;

**Against** no votes; **Abstained** no votes.

**Decision made by the majority of votes:** to approve the following agenda of the Meeting:

- 1. Appointment of members of Company's Board of Directors
- 2. Amount and terms of compensations for the members of Company's Board of Directors

**Item 1.** The Chairman of the Meeting Mr. Damir Teberikov gave the floor to Mr. Kasenov. Mr. Kasenov informed that according to the resolution adopted by the extraordinary general meeting of Company's shareholders held on 26 March 2010, the term of the Board was set at three years, i.e. through 25 March 2013.

The EGM is held following a resolution adopted by the Company's Board on 11 March 2013. A notice of the EGM was published in the *Kazakhstanskaya Pravda* and *Egemen Kazakstan* newspapers on 16 March 2013 (as required by Article 10.16 of the Company's Charter). Pursuant to clause 3.8 of the Provisions on the Company's Board (as approved by the general meeting of shareholders on 30 October 2007) (the "Board Provisions"), shareholders may propose candidates to the Board within fifteen (15) days from the date of notice of the upcoming general meeting of shareholders that has appointment of new directors to the Board on its agenda. Within the above time period, one proposal was received, from major shareholder Joint-Stock Company National Company KazMunayGas ("NC KMG"). The following candidates are nominated for appointment to the Board:

- 1. Lyazzat Kiinov, a representative of NC KMG;
- 2. Timur Bimagambetov, a representative of NC KMG;
- 3. Asiya Syrgabekova, a representative of NC KMG;
- 4. Abat Nurseitov, CEO and Management Board Chairman at KMG EP;
- 5. Philip Dayer, an independent director;
- 6. Edward Walshe, an independent director.

Information on the nominees is enclosed herewith.

Pursuant to clause 8 of Article 11.1 of the Company's Charter, it is within the exclusive authority of the general meeting of shareholders to set the number of directors, determine the term of office and appoint and remove directors.

Pursuant to Article 10.51 of the Company's Charter, directors to the Board shall be appointed based on cumulative voting. Each shareholder may cast all of his or her votes attributed to the shares in possession for one candidate or distribute those votes among several candidates to the Board.

Cumulative voting, as defined by Kazakh Stock Corporation Act, is a method of voting when a number of votes equal to the number of members being elected to a company's corporate body is attributed to each one voting share. Therefore, each shareholder will have a number of votes equal to the product of the number of common shares in his or her possession and six, the number of members of the Board currently being elected.

Candidates with the majority of votes are considered to be appointed to the Board. If two or more candidates gain an equal number of votes then further election takes place among those candidates.

It is proposed that the powers of the new Board shall be set at one year. This resolution is to be voted on by a simple majority of votes of the total number of voting shares of the Company present at the meeting (pursuant to article 11.2 of the Charter).

Therefore the following resolution is proposed to shareholders:

- 1. To appoint as directors of the Board of Directors of KazMunaiGas Exploration Production Joint Stock Company:
- nominees that were awarded the highest number of votes following the cumulative voting;
  - 2. To set the term for powers of the Board of Directors at one year (through 15 April 2014)

Since there were no other comments on that matter, the appointment of directors was put to cumulative voting. Total number of the votes taking part in the voting was 343,525,593 votes.

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51,219,784 votes for Lyazzat Kiinov;
51,219,784 votes for Timur Bimagambetov;
51,219,784 votes for Asiya Syrgabekova;
51,219,784 votes for Abat Nurseitov;
69,301,300 votes for Philip Dayer;
69,345,157 votes for Edward Walshe.
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Since there were no other comments on that matter, the setting epy term for powers of the Board of Directors at one year (through 15 April 2014) was put to voting. Total number of the votes taking part in the voting was 57,541,502 votes.

Votes:

**For** 57,323,720 votes;

**Against** no votes; **Abstained** 217,782 votes.

## **Decision made by the majority of votes:**

- 1. To appoint as directors of the Board of Directors of Joint-stock Company KazMunaiGas Exploration Production:
  - 1. Lyazzat Kiinov, a representative of NC KMG;
  - 2. Timur Bimagambetov, a representative of NC KMG;
  - 3. Asiya Syrgabekova, a representative of NC KMG;
  - 4. Abat Nurseitov, CEO and Management Board Chairman at KMG EP;
  - 5. Philip Dayer, an independent director;
  - 6. Edward Walshe, an independent director.

- 2. To set the term for powers of the Board of Directors at one year (through 15 April 2014).
- **Item 2.** The Chairman of the Meeting Mr. Teberikov gave the floor to Mr. Kasenov. Mr. Kasenov informed that pursuant to clause 8 of Article 11.1 of the Company's Charter, it is within the exclusive authority of the general meeting of shareholders to determine the amount and terms of compensation for the directors of the Board, including independent directors. It is proposed to the EGM to retain the compensation package as determined by the general meeting of shareholders on 25 May 2010.

Therefore the following resolution is proposed to shareholders:

- 1. To set the following amount and terms of compensation to members of the Board of Directors, independent directors from the date of their appointment to the Company's Board of Directors:
- 1) Annual fee 150,000 US dollars per annum
- 2) Participation in meetings of the Board of Directors, per meeting:

Physical attendance - 10,000 US dollars

Telephone/video attendance - 5,000 US dollars

3) Committee chairmanship, per annum:

Audit Committee - 25,000 US dollars

Strategic Planning Committee - 15,000 US dollars

Remuneration Committee - 15,000 US dollars

- 4) INED Meetings fee 2,500 US dollars per meeting
- 2. Authorize the chairman of the Company's Board of Directors to sign contracts with the independent directors on behalf of the Company on the above terms and conditions.

The matter was put to voting. Total number of the votes taking part in the voting was 57,541,502 votes.

**Votes:** 

**For** 57,343,244 votes;

**Against** no votes; **Abstained** 198,258 votes.

## The decision is taken by cumulative voting:

- 1. To set the following amount and terms of compensation to members of the Board of Directors, independent directors from the date of their appointment to the Company's Board of Directors:
- 1) Annual fee 150,000 US dollars per annum
- 2) Participation in meetings of the Board of Directors, per meeting:

Physical attendance - 10,000 US dollars

Telephone/video attendance - 5,000 US dollars

3) Committee chairmanship, per annum:

Audit Committee - 25,000 US dollars

Strategic Planning Committee - 15,000 US dollars

Remuneration Committee - 15,000 US dollars

- 4) INED Meetings fee 2,500 US dollars per meeting
- 2. Authorize the chairman of the Company's Board of Directors to sign contracts with the independent directors on behalf of the Company on the above terms and conditions.

Once the decision on the single item on the agenda has been adopted, the Chairman of the Meeting Mr. Teberikov thanked the shareholders for participation and declared the meeting closed.

The Company's Meeting was closed at 11:15AM.

Chairman of the General Meeting of Shareholders	D. Teberikov
Secretary of the General Meeting of Shareholders	A. Kasenov
Members of the Counting Committee:	Y. Raimbekov
	 D. Alimov
	G. Nurgaliyev
From the Shareholder possessing more than 10% of Common Shares	D. Teberikov
From the Shareholder possessing more than 10% of Common Shares	A. Kairzhanov