

Appendix
to the resolution of the General Meeting
of Shareholders of "KazTransOil" JSC
dated May 24, 2023
(minutes No. 1/2023)

Introduced
by the resolution of the General Meeting
of Shareholders of "KazTransOil" JSC
dated May 24, 2023
(minutes No. 1/2023)

**Amendments and additions
to the Charter of "KazTransOil" Joint-stock Company**

1. Clause 3 of Article 1 shall be amended to read as follows:

"3. Location of the Company and its executive body: 12 Non-Residential Building, 20 Turan Avenue, Nura District, 010000, Astana, Republic of Kazakhstan."

2. Sub-clause 3) of clause 1 of Article 5 shall be amended to read as follows:

"3) receive information about the Company's activities, including familiarization with the Company's financial statements, in the manner prescribed by the General Meeting of Shareholders or the Charter, except for information:

published on the Internet resource of the depository of financial statements as of the date of the request;

requested repeatedly within the last three years (provided that the information previously requested by the shareholder was provided in full);

related to past periods of the Company's operations (more than three years prior to the date of the shareholder's appeal), except for information on transactions executed as of the date of the shareholder's appeal;"

3. In Article 9:

1) the first paragraph of clause 3 shall be amended to read as follows:

"3. The Annual General Meeting of Shareholders shall approve the Company's audited annual financial statements and audited consolidated annual financial statements, determine the procedure for distributing the Company's net income for the past financial year and the amount of dividend per common share in the Company, and shall also consider the issue of shareholders' appeals against the actions of the Company and its officials and the results of their consideration.";

2) the third paragraph of clause 14 shall be amended to read as follows:

"Shareholders of the Company shall have the right to participate in a General Meeting of Shareholders held in person, remotely, using the information and



communication technologies determined by the internal documents of the Company.”.

4. In clause 1 of Article 10:

1) add sub-clause 2-1) to read as follows:

“2-1) determination of the procedure, time limits and total number of placed (sold) shares of the Company or other securities convertible into ordinary shares of the Company, without application of the pre-emption right;”;

2) add sub-clauses 4-1) and 4-2) to read as follows:

“4-1) adoption of a resolution on share split, determination of the conditions, terms and procedure of such split;

“4-2) adoption of a resolution to issue non-state bonds without a maturity date and to determine the terms of their issuance;”;

3) sub-clause 10) shall be amended to read as follows:

“10) determination of the number of members, terms of office of the Board of Directors of the Company, election (re-election) of its members, including the Chair of the Board of Directors, and early termination of their powers, determination of the amount and terms of remuneration and compensation of expenses to members of the Board of Directors for the performance of their duties, as well as approval of the Regulations on the Board of Directors;”;

4) sub-clause 12) shall be amended to read as follows:

“12) approval of the Company's audited annual financial statements and audited consolidated annual financial statements;”.

5. In clause 3 of Article 11:

1) add sub-clause 2-1) to read as follows:

“2-1) determination of the form of holding the General Meeting of Shareholders;”;

2) add sub-clause 10-1) to read as follows:

“10-1) determining the headcount of the Compliance Control Service, appointing its head and other employees, terminating employment contracts with the head and other employees of the Compliance Control Service, as well as determining the operating procedures of the Compliance Control Service, their official salaries and terms of remuneration, bonus payment and social support for the Compliance Control Service's employees, evaluating the activities of the head and other employees of the Compliance Control Service, taking decisions to hold them financially responsible, imposing penalties on them;”;

3) add sub-clause 11-1) to read as follows:

11-1) approval of the work plan of the Compliance Control Service for the corresponding year, as well as the budget of this Service as part of the Company's business plan;”;

4) add sub-clauses 14-1) and 14-2) to read as follows:

“14-1) approval of salary schemes for employees of the Internal Audit Service, the Compliance Control Service, the Corporate Secretary Service and the Ombudsman of the Company;

14-2) approval of staff schedules of the Internal Audit Service, the Compliance Control Service, the Corporate Secretary Service and the Ombudsman of the Company;”;

5) sub-clause 25-1) shall be amended to read as follows:

“25-1) approval of the salary scheme of employees of the central office of the Company (with the exception of employees of the Internal Audit Service, the Compliance Control Service, the Corporate Secretary Service and the Ombudsman of the Company), the remuneration rules;”.

6. In clause 2 of Article 12:

1) sub-clause 1) shall be amended to read as follows:

“1) approves the staff schedule of the central office (except for the staff schedule of the Internal Audit Service, the Compliance Control Service, the Corporate Secretary Service and the Ombudsman of the Company) and the structure of the Company with due consideration of the staff number and structure of the central office approved by the Board of Directors, as well as approves the staff number and structure of branches, representative offices and other separate structural subdivisions of the Company, the staff schedule of branches and representative offices;”;

2) sub-clause 9) shall be amended to read as follows:

“9) preliminarily considers issues, adoption of resolutions on which falls within the competence of the General Meeting of Shareholders or the Board of Directors, except for the issues specified in clause 36 of Article 9, sub-clauses 10), 14), 20), 21) of clause 1 of Article 10, sub-clauses 2), 8) – 14-2), 23), 28) – 30), 32), 36) – 39), 39 – 2) of clause 3 of Article 11, the third and sixth paragraphs of clause 3 of Article 12, clause 3 of Article 13 of the Charter;”.

7. The second paragraph of clause 3 of Article 15 shall be amended to read as follows:

“Final approval of the Company's audited annual financial statements and audited consolidated annual financial statements shall be made at the annual General Meeting of Shareholders.”.

8. Clause 3 of Article 16 shall be amended to read as follows:

“3. In order to obtain copies of documents (information) stipulated by the Law, a shareholder must apply to the Company in writing. The shareholder's application must be duly registered in the register of incoming documents. The Company shall provide copies of documents stipulated by the Law (requested information) within ten calendar days of receipt of such request by the Company, except for the case stipulated by clause 2 of Article 2 of the Charter, while restrictions may be imposed on providing information constituting official, commercial or other legally protected secrets.

The Company may, not later than ten calendar days after receipt by the Company of the shareholder's request as specified in the first paragraph of this clause, refuse to provide copies of the documents if at least one of the following conditions exists:

1) the electronic version of the requested document as of the date of the shareholder's request is posted on the Internet resource of the depository of financial statements in the manner prescribed by the laws "On Joint-stock Companies" and "On Securities Market";

2) the document is requested repeatedly within the last three years, provided that the first request of the shareholder to provide it was fully executed by the Company;

3) the document relates to the past periods of the Company's activities (more than three years prior to the date of the shareholder's request), except for documents on transactions, the execution of which is carried out as of the date of the shareholder's request;

4) the document relates to past periods of the Company's activities (more than twelve months before the date of acquisition of the Company's shares by the person), except for documents on transactions, execution of which is carried out while the person held shares in the Company (this norm applies to persons who became shareholders of the Company not earlier than twelve months before the date of application to the Company).

The fee for provision of copies of documents shall be established by the Company and may not exceed the cost of making copies of documents and payment of expenses related to delivery of documents to a shareholder.

The documents regulating certain matters of issue, placement, circulation and conversion of the Company's securities containing information constituting official, commercial or other secret protected by law, shall be provided for familiarization to a shareholder upon request."

**General Director
(Chair of the Management Board)**

T. Kurmanbayev

*Перевод верен
Сидорова В.Ю.
менеджер*

AS.